

Classification

REPORTS INVENTORY					CONTROL NO.						
PREPARE IN DUPLICATE					069						
1. TITLE OF REPORT (If a fill-in report include Form No.) Significant Accomplishments					2. TYPE OF REPORT <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td style="width:10px; text-align: center;">STATISTICAL</td></tr> <tr><td style="text-align: center;"><input checked="" type="checkbox"/> NARRATIVE</td></tr> <tr><td style="text-align: center;">MACHINE-NAME LISTING</td></tr> </table>		STATISTICAL	<input checked="" type="checkbox"/> NARRATIVE	MACHINE-NAME LISTING		
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3. FUNCTIONAL AREA		PERSONNEL LOGISTICS MEDICAL		TRAINING SECURITY FINANCE							
4. NO. OF COPIES PREPARED 6		5. FREQUENCY (weekly, monthly, quarterly, etc.) Annual		6. DISTRIBUTION (No. of components not number of copies) 1							
7. FORMAT (memorandum, form computer print-out, etc) Memorandum		8. ADP PROCESSING <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td style="width:10px; text-align: center;">YES</td></tr> <tr><td style="text-align: center;"><input checked="" type="checkbox"/> NO</td></tr> </table>		YES	<input checked="" type="checkbox"/> NO	9. DIRECTIVE AUTHORITY REQUIRING REPORT DDS					
YES											
<input checked="" type="checkbox"/> NO											
10. PREPARING COMPONENT (include lowest level contributing information to report) EPD			11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) 8								
12. COST FACTORS											
A. MANUAL PREPARATION AND REVIEW COSTS											
GRADE	HOURLY RATE	<input checked="" type="checkbox"/>	HOURS PER REPORT	=	COST PER REPORT						
GS-13	8.06		40 hrs.	=	322.40						
GS-07	3.89		16 hrs.	=	62.24						
GS-15	11.00		1 1/2	=	16.50						
GS-16	12.76		3/4	=	9.57						
GS-18	17.07		1/2	=	8.53						
FEEDER REPORTS - 8											
GS-04 thru GS-16	2.81 thru 12.76		360 hrs. 10 min.	=	\$2,939.23						
					322.40 62.24 16.50 9.57 8.53 = \$419.24 \$2,939.23						
B. COSTS OF COMPUTER PRODUCED REPORTS											
TOTAL COSTS PER YEAR					\$3,358.47						
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT. Report is requested annually by DDS for informational purposes.											
14. FUTURE GOALS											
GOAL PROPOSED BY COMPONENT FOR THIS REPORT <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td style="width:10px; text-align: center;">RETAIN AS IS</td></tr> <tr><td style="text-align: center;"><input type="checkbox"/> CHANGE</td></tr> <tr><td style="text-align: center;"><input type="checkbox"/> DISCONTINUE</td></tr> </table>					RETAIN AS IS	<input type="checkbox"/> CHANGE	<input type="checkbox"/> DISCONTINUE	ESTIMATED SAVINGS <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td style="width:10px; text-align: center;">MAN-HOURS</td></tr> <tr><td style="text-align: center;">DOLLARS</td></tr> </table>		MAN-HOURS	DOLLARS
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DOLLARS											
16. DATE OF INVENTORY 9 October 1970					17. NAME AND TITLE OF PERSON FURNISHING INFORMATION MORICDE						
18. EXTENSION											

SECRET